

United States Court of Appeals for the Second Circuit



Vacancy Announcement

July 30, 2008
Reference# FY08-28

Position Title: Staff Attorney

Location: Office of Legal Affairs, 40 Foley Square, NYC

Salary Range: From \$60,840
depending on experience,
current salary and qualifications.

Closing: Friday, October 10, 2008 (To begin August 2009 - August 2011)

Position Overview: The Staff Attorneys' Office serves the Court at large. Principal tasks include analyzing and researching legal issues and drafting bench memoranda for all *pro se* and counseled substantive motions heard by panels of three judges, as well as for all appeals in which at least one party is proceeding *pro se*. In their memoranda, Staff Attorneys discuss the facts and procedural history of the case, analyze the legal issues, and recommend the disposition of the appeal. The appeals raise issues in such areas as *habeas corpus*, civil procedure, constitutional law, employment discrimination, social security, criminal law, sentencing guidelines, civil rights, prisoners' rights, immigration and commercial law. Staff Attorneys also perform other legal and administrative functions.

This position is for a two-year term, with the possibility of yearly renewal up to a maximum five-year term.

Requirements: Juris Doctor required. Applicants must have excellent academic credentials and possess superior analytical, research, and writing skills. Prior federal and appellate experience is preferred including externships.

To be considered for the position you must submit a cover letter, resume and law school transcript and three references to the United States Court of Appeals, Second Circuit using the following email address:

sao_applications@ca2.uscourts.gov

Please include reference #FY08-28 on the cover letter.

APPLICANTS SELECTED FOR THE POSITION ARE SUBJECT TO A BACKGROUND CHECK

EQUAL OPPORTUNITY EMPLOYER

